



# FMIS Project News

Welcome to the first issue of FMIS Project Newsletter designed to give you the latest information about the Navajo Nation’s exciting FMIS project. We want to provide you with information you want and need about this important initiative. If you have any suggestions or comments, please contact the Navajo Nation FMIS Project Manager, Laura Johnson at (928) 871-6510 or lajohnson@navajo.org.

## FMIS Project Overview

An exciting technology change is on the horizon for the Navajo Nation that will improve the way the Nation conducts business. The FMIS will greatly improve the Nation’s financial and HR processes, including:

- ▶ Accounts payable/accounts receivable
- ▶ Budgeting
- ▶ Human resources & payroll
- ▶ **The 6B Rollout for Procurement is open to all Divisions/Departments to enroll. We would need individuals and division directors to take Procurement, to learn how to enter/approve their own online orders. We will be moving away from paper Purchase Requisitions by end of December 2015. If they don’t get trained now they will be left out. Please sign up asap with your Division Training Coordinators. Thank you.**

## Upgrade: Where We Are Now

Built on a foundation using J.D. Edwards ERP8 software, the FMIS will bring better financial controls, increased employee productivity, faster access to information, reduced manual processes and paperwork, and a system capable of growing into the future with the Nation.

The FMIS project has begun a major upgrade. The FMIS team will implement the upgrade system in Window Rock, with a “go-live” date of December 2015. The core groups involved in Window Rock are the Office of the Controller, Office of Management & Budget, Department of Personnel Management, General Services and Department of Information Technology.

## Project Leadership

The FMIS project is led by a team from the Office of the Controller, which is sponsoring the project. Key leaders for the project include:

- ▶ Robert Willie, Acting Controller
- ▶ Laura Johnson-Nez, Acting FMIS Project Manager

Both employees have worked for the Nation for 15+ years and have a good grasp of the project’s history. We see our roles as primarily assisting the Nation in providing a more efficient and effective means for processing financial (including HR and payroll) information. Most important, “the new system will help the Nation protect its financial resources – which need to be protected for our future generations.” Indeed, the entire FMIS team, is looking forward to the many benefits the new system will bring for years to come.

## Implementation Phase: Where We Are Now

The FMIS project team is currently in the upgrade implementation, which. Key activities include:

- ▶ Update/Define the detailed steps for the business processes
- ▶ Create/Update end-user training plans
- ▶ Configure the J.D. Edwards software with the processes
- ▶ Create data conversion plan
- ▶ Testing

Again, the FMIS project team has been working hard to complete tasks by the stated deadlines – a big thank you to all of the project team members who have dedicated their time and commitment to this important project.

Thread	Task	Completion Date
Functional	Verify successful migration of configuration. Address any new configuration items. Update Design Book.	9/9/2015
	Functional testing & script updates	10/23/2015
	Retrofits	10/23/2015
	Integration Testing	11/20/2015
	Net Change Training	11/27/2015
	Cutover Testing	12/9/2015
Technical	Post Conversion Data Integrity Testing	12/13/2015(weekend before go-live)
	Go-live	12/14/2015
	PD910	12/04/2015
	PD900 data → PD910	12/11/2015