



Navajo Nation

Government Enterprise Resource
Planning (ERP) System

D365 Finance and Supply Chain
Management Demo

PREPARED FOR
Navajo F&SCM Team

PRESENTED BY
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DATE
1/07/2025



Agenda

- Dynamics 365 Finance & Supply Chain Management Overview
- D365 F&SCM Functionality
 - Navigation
 - Vendors
 - Attachments
 - Purchase Requisitions
 - Workflow Approval
 - Journal Entry

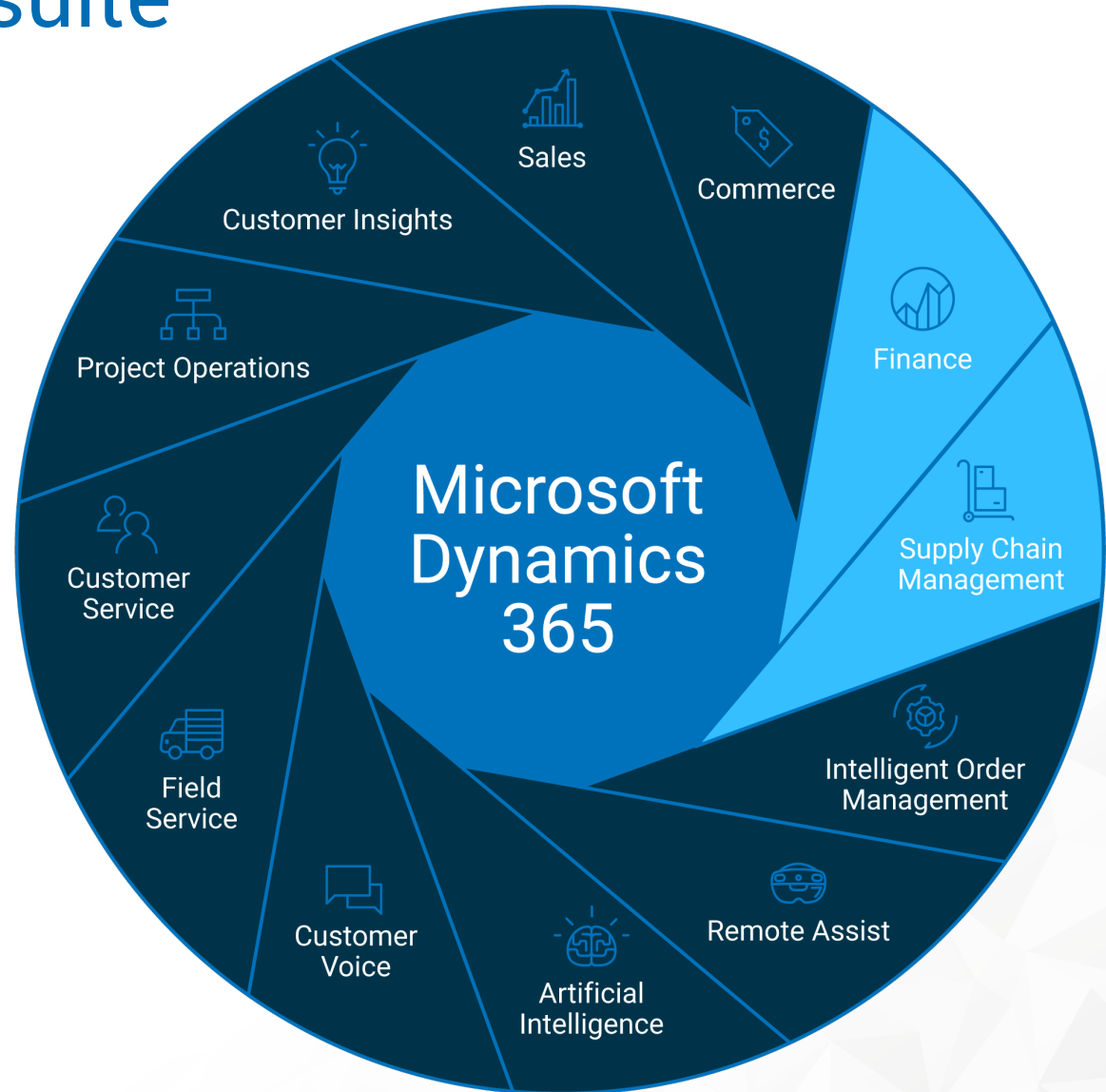




Dynamics 365 Finance & Supply Chain Management

An intelligent software suite

- Finance / Accounting
- Supply Chain Management
- Project Automation
- Field Service
- Retail/eCommerce
- Customer Relationship Management



The solution: One platform for security and governance

Dynamics 365 Finance



Collaboration
Microsoft 365 apps

Shared
calendars

Advanced email
functionality

Simultaneous
document
collaboration

Connect anywhere,
any time, on any
device



Innovation
AI & low-code apps

Natural language
processing AI copilots

Low-code/no-code app
building

Business intelligence
for better insights



Integration
Dataverse &
OpenAPI

Common Data Service –
Dataverse

Full-featured APIs and
integration tools

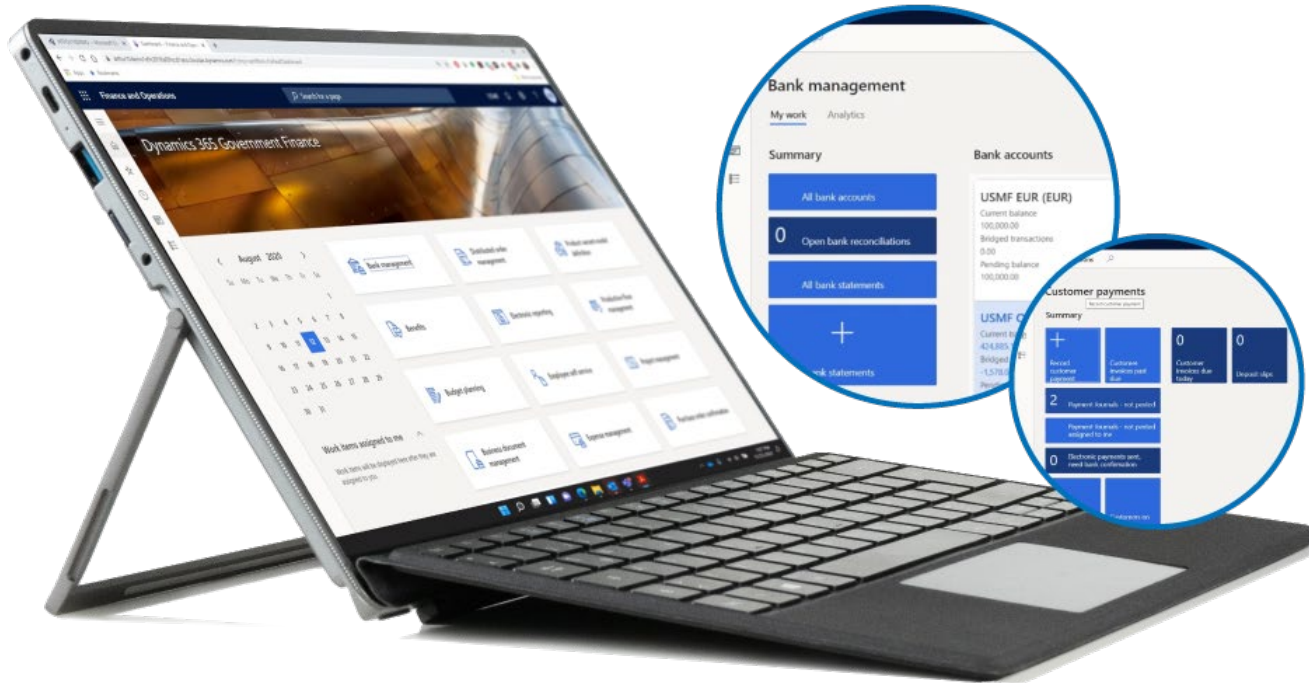
Virtual entity facilitates
customization efforts



Infrastructure
Microsoft Azure

Azure – security first, certified and tested with unlimited storage and computing
Continuous operations, One Version, Lifecycle Services
Azure Active Directory

Dynamics 365 benefits for better business



✓ Feature Richness

- Financial and budget management
- Procurement management
- Business intelligence and financial reporting
- Consolidation Opportunities

✓ Feature Enhancements

- Expansive SCM and Retail options
- Ongoing updates based on user feedback

✓ Security

Regular, automated software updates backed by the secure Microsoft cloud

✓ Cloud Lifecycle Management

Upgrades, unlimited support and maintenance included

✓ Enhanced Usability

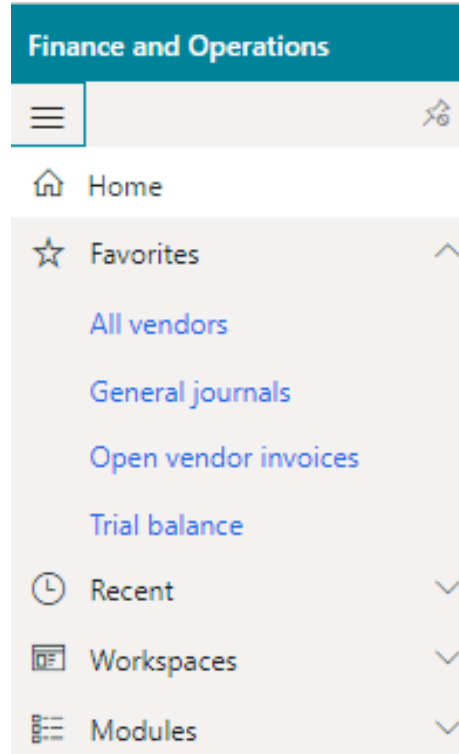
Dynamics 365 Unified Interface

Microsoft Dynamics 365 Finance Demo

General Navigation

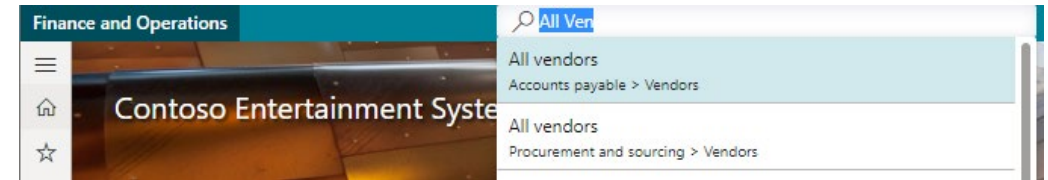
- Navigation Pane

- Favorites
 - Items that are “stared” by the user
- Recent
 - Pages recently visited
- Workspaces
 - List all workspaces in the system
- Modules
 - List all modules in the system



- Search

- Allows users to search for a page and navigate directly to the location



- Short Cuts

- Blue hyperlinks navigate to source pages
- Right Click and select View Details to navigate to source pages

Workspaces

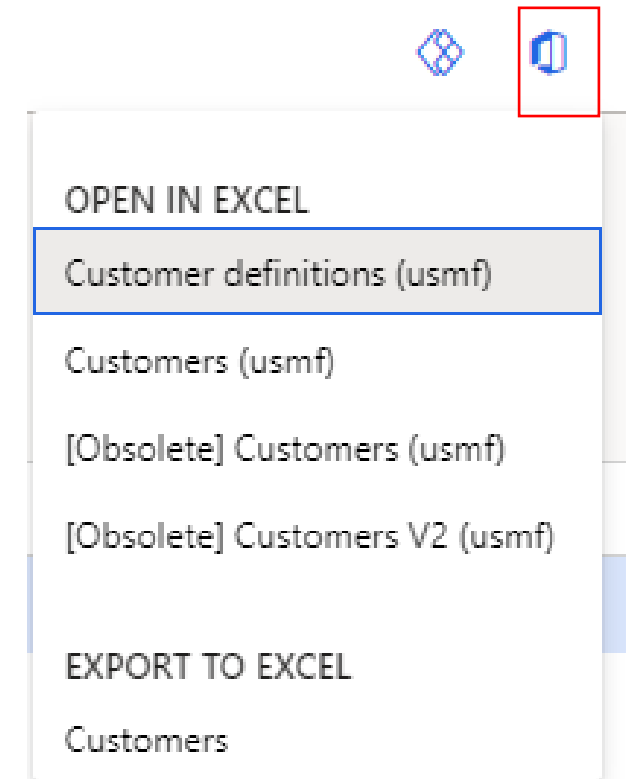
- Single point of entry into the application and where the user will spend the majority of their time as they complete various tasks, monitor specific reports and KPIs, and manage their day to day responsibilities
- Includes commonly used links, tiles, lists and jobs that a specific user would perform in their role in the organization.

The screenshot displays the 'General journal processing' workspace within a 'Finance and Operations' application. The interface includes a top navigation bar with a search field and user information (USMF). Below the navigation bar, there are tabs for 'New Journal' and 'Options'. The main content area is titled 'General journal processing' and features a 'Summary' section with eight tiles representing different journal statuses: 'New journal' (1), 'My not posted' (0), 'All not posted' (3), 'My posted today' (0), 'All posted today' (0), 'My in review' (0), 'All with logs' (0), and 'All journals' (1). Below the summary, there is a 'General journals' section with a filter dropdown set to 'All not posted'. A table lists the journals with columns for 'Journal ba...', 'Name', 'Description', 'Log', 'Created by', and 'In use by'. The table contains three entries: '00459' (WFGenJm, WF General Journal, SARA), '00471' (WFGenJm, WF General Journal, SARA), and '00619' (GenJm, General Journal, kweekley). The '00619' entry is selected. At the bottom, there is a 'Links' section with various links organized under 'ANALYSIS' (Trial balance), 'Voucher transactions' (Audit trail), 'SETUP' (Ledger calendars, Ledger currency exchange rates), and 'Ledger reasons' (Ledger account alias, Journal names).

Journal ba...	Name	Description	Log	Created by	In use by
00459	WFGenJm	WF General Journal		SARA	
00471	WFGenJm	WF General Journal		SARA	
00619	GenJm	General Journal		kweekley	

Office Integration

- Export to Excel
 - The Export to Excel options are static exports of grid data.
 - Each one corresponds to a visible grid.
 - All the grid data for the current filter is placed into a workbook.
- Open in Excel
 - The Open in Excel experiences utilize the Excel Add-in to facilitate data entry and publish the data to the system.



Vendors

- Vendor records are created and maintained in the procurement and accounts payable modules.
- Vendor records are used to record default attributes such as:
 - Payment Terms
 - Methods of Payment
 - Vendor Group
- Invoices and payments are recorded the vendor record as transactions are posted in the system.

The screenshot displays the SAP Finance and Operations interface for a vendor record. The header shows the navigation bar with 'Finance and Operations' and a search bar. Below the navigation bar, the vendor ID 'V-000004' and name 'AMAZON.COM LLC' are displayed. The 'General' tab is active, showing various fields for identification and organization details. The 'Identification' section includes fields for Vendor account (V-000004), Type (Organization), and Payment priority. The 'Organization' section includes fields for Name (AMAZON.COM LLC), Search name (AMAZON.COM LLC), and Group (SUPP). The 'Organization Details' section includes fields for Number of employees (0) and Organization number. The 'ABC code' is set to 'None', and the 'DUNS number' is empty. The 'Other Information' section includes a field for Address books. Below the 'General' tab, the 'Addresses' section is visible, showing a table with one entry for 'AMAZON.COM LLC' at '440 TERRY AVE N, Seattle, WA 98109, USA', with a 'Purpose' of 'Business' and a 'Primary' status of 'Yes'.

Finance and Operations

Search for a page

All vendors | Standard view

V-000004 : AMAZON.COM LLC

General

Change party association

IDENTIFICATION

Vendor account: V-000004

Type: Organization

Payment priority:

Name: AMAZON.COM LLC

Search name: AMAZON.COM LLC

Group: SUPP

ORGANIZATION DETAILS

Number of employees: 0

Organization number:

ABC code: None

DUNS number:

OTHER INFORMATION

Address books:

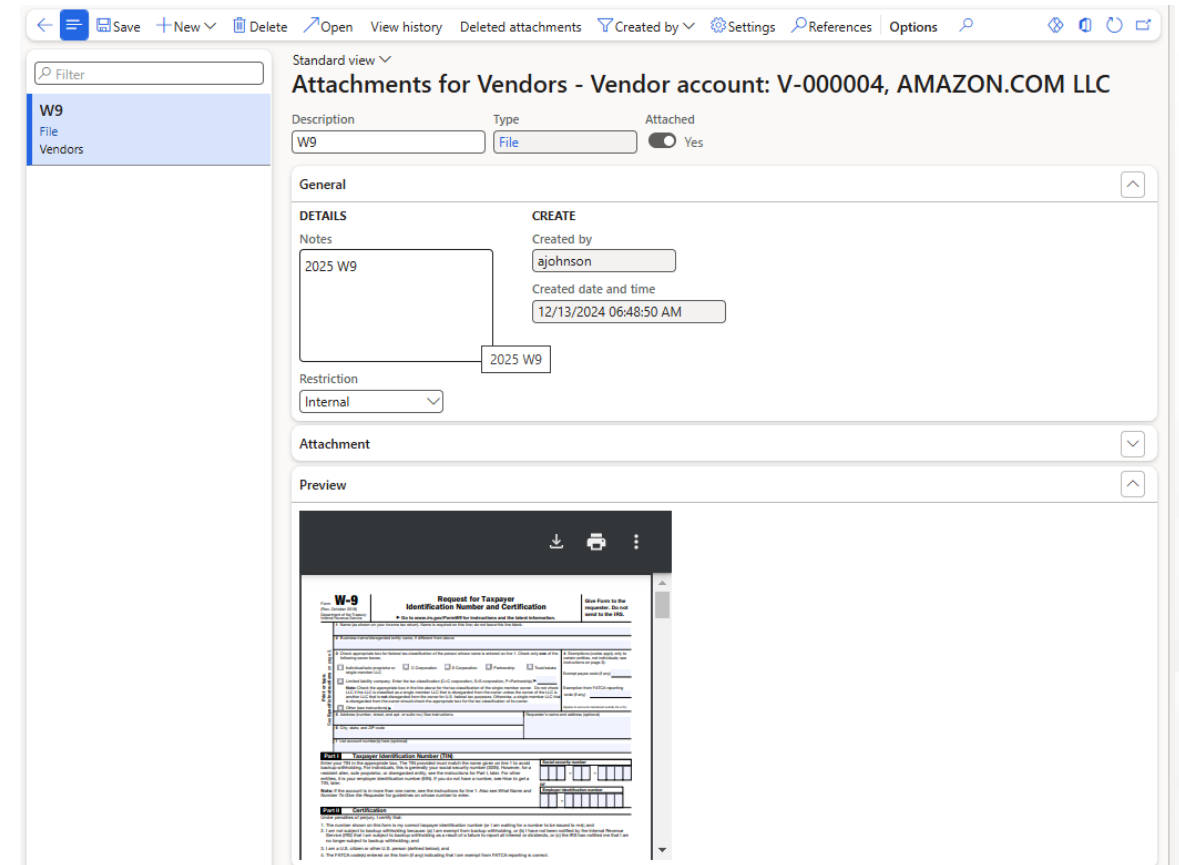
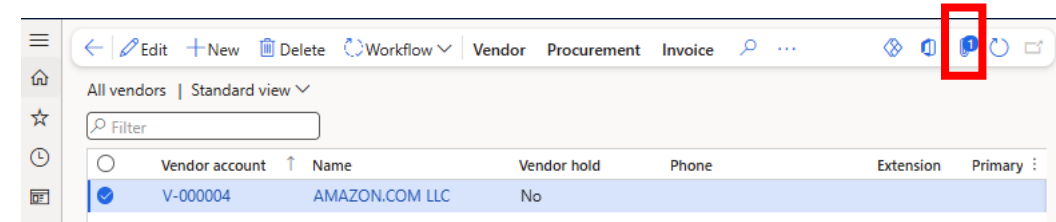
Addresses

+ Add Edit Map More options

Name or description	Address	Purpose	Primary	
AMAZON.COM LLC	440 TERRY AVE N Seattle, WA 98109 USA	Business	Yes	

Vendor Attachments

- Attachments can be stored on vendor records
- Attachment history can be enabled to maintain an audit of actions related to individual attachments and the user who performed the action.
 - Actions include created, deleted, restored, or moved
- Preview documents directly in D365 F&SCM
- Attachment recovery can be enabled to restore deleted items.



Requisitions

- A requisition is simply a request for the purchase of items and or services.
- The requisition may specify the desired vendor; however, this can be overridden at the time of purchase order creation.
- Multiple requisitions can be grouped to a single purchase order.
- The requestor for a requisition must be an active worker within D365.

The screenshot shows the 'Purchase requisition' form in Microsoft Dynamics 365. The title bar includes 'Save', 'New', 'Delete', 'Workflow', 'Purchase requisition', 'Financials', and 'Options'. The main header displays '000011 : Supplies' and 'Draft'.

Purchase requisition header

ADMINISTRATION

Purchase requisition: 000011
Name: Supplies
Preparer: Adrienne Johnson

Status

Status: Draft
Requisition purpose: Consumption

DATES

Requested date: 12/13/2024
Accounting date: 12/13/2024

BUSINESS JUSTIFICATION

Reason: [Dropdown]
Details: [Text Area]

Purchase requisition lines

+ Add line + Add products External catalogs Cancel Remove Purchase requisition line Financials Inventory Engineering change

	Buyi...	Procurement category	Product name	Quantity	Unit	Unit price	Net amount	Currency	Vendor account	Vendor name	Status
	TMP	Shirt/Pants/Shoes	Uniforms	10.00	EA	10.00	100.00	USD	V-000004	AMAZON.COM LLC	Draft
	TMP	Cleaning Solutions	Cleaning Solu...	5.00	EA	10.00	50.00	USD	V-000004	AMAZON.COM LLC	Draft
	T...	Folders/Binders	Folders/Binders	12.00	EA	12.00	144.00	USD	V-000004	AMAZON.COM LLC	Draft

Workflow Approval

- Documents are submitted to workflow for review and approval.
- Approvers can complete their approval directly in the system.
- D365 F&SCM will track who completed the approval and when.
- Additional actions are available:
 - Reject
 - Request Change
 - Delegate
 - Recall

Purchase requisition review

Please review and approve purchase requisition 000011

Submitted By: Adrienne Johnson

Total: \$294.00

Last Comment: Please approve by EOD.

Approve

Reject

More ▾

Journal Entries

- Journals are used to post accounting entries to the ledger.
- Journals should be specific each purpose such as payroll, general ledger, customer payments, vendor payments and fixed assets.
- Journals can consist of one or more vouchers.
- Vouchers are balanced accounting entries that include entry details such as date, voucher number, account, description, debit and credit values.
- Journals in progress are saved in the system until they are posted.

Finance and Operations

Search for a page

USMF

Post Post in batch Validate General journals Period journal Functions Fixed assets Inquiries Print

00628 : GENJRN | Standard view

Journal voucher

Display journal lines

All

List General Invoice Payment Payment fee Fixed assets Remittance History

+ New Delete Voucher Financial dimensions Sales tax Functions

Date	Voucher	Company	Account type	Account	Description	Debit	Credit	Offset company
1/17/2017	GNJL000803	usmf	Ledger	600150-001---			150,000.00	usmf
1/17/2017	GNJL000803	usmf	Ledger	606300-001----			60,000.00	usmf
1/17/2017	GNJL000803	usmf	Ledger	607200-001---			160,000.00	usmf
1/17/2017	GNJL000803	usmf	Ledger	618170-001---			48,000.00	usmf
1/17/2017	GNJL000803	usmf	Ledger	618700-001---			3,000.00	usmf
1/17/2017	GNJL000803	usmf	Ledger	618900-001---			60,000.00	usmf
1/17/2017	GNJL000803	usmf	Ledger	200100-001-			350,000.00	usmf
1/17/2017	GNJL000803	usmf	Ledger	500100-001---		831,000.00		usmf

Account name	Offset account name	Calculated sales tax amount	Actual sales tax amount
Other Miscellaneous...		0.00	0.00

CURRENCY	DEBIT	CREDIT	BALANCE	REPORTING CURRENCY	DEBIT	CREDIT	BALANCE
VOUCHER	831,000.00	831,000.00	0.00		831,000.00	831,000.00	0.00
JOURNAL	831,000.00	831,000.00	0.00		0.00	0.00	0.00

Budget check results

Budget check not performed



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